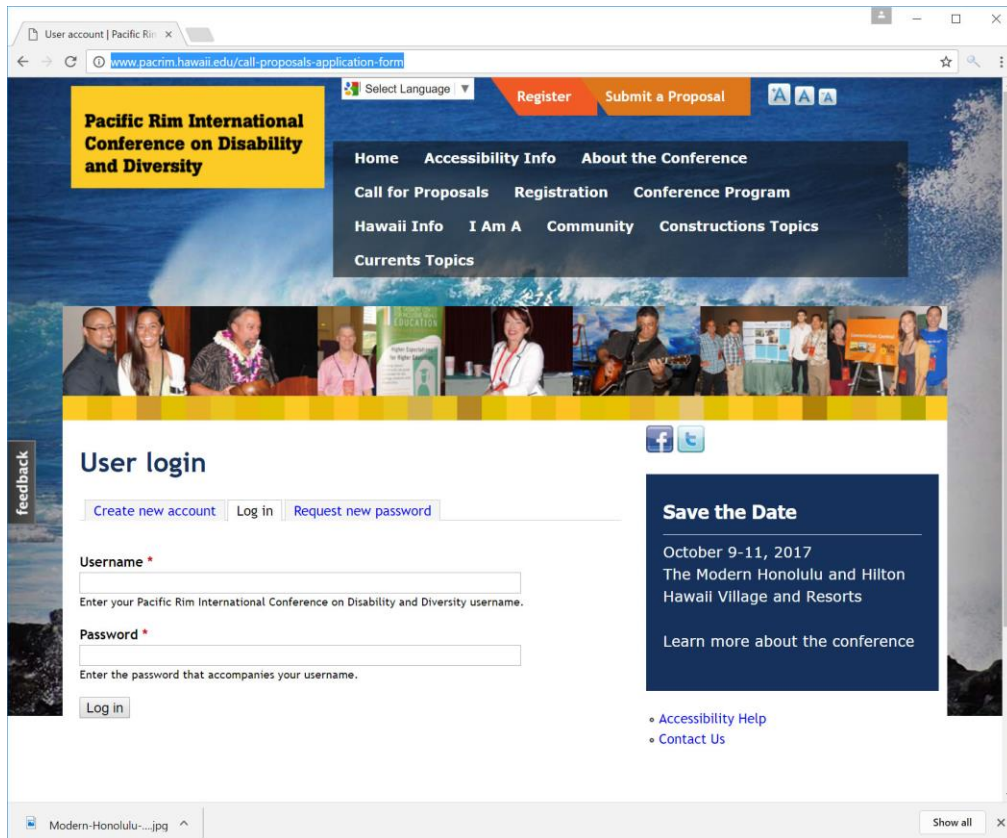


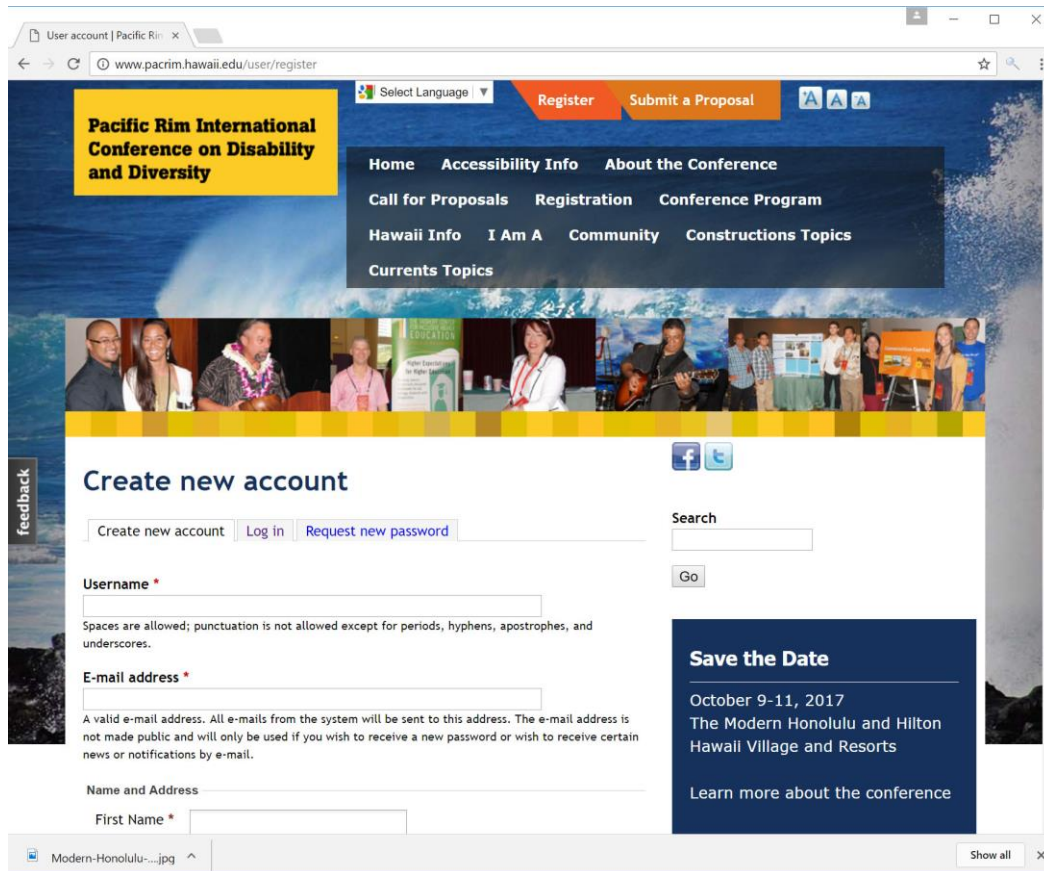
# How to Submit an Abstract to the Pacific Rim Call for Proposals

1. Point your Web browser to: <http://www.pacrim.hawaii.edu/call-proposals-application-form> .
2. Select “Create New Account” to sign up for a new account.



The screenshot shows a web browser window with the URL [www.pacrim.hawaii.edu/call-proposals-application-form](http://www.pacrim.hawaii.edu/call-proposals-application-form). The page features a navigation menu with links for Home, Accessibility Info, About the Conference, Call for Proposals, Registration, Conference Program, Hawaii Info, I Am A, Community, Constructions Topics, and Currents Topics. A prominent yellow box on the left contains the text "Pacific Rim International Conference on Disability and Diversity". Below the navigation menu is a banner image showing a group of people. The main content area includes a "User login" section with a "Create new account" button, a "Log in" button, and a "Request new password" button. The "User login" section has two input fields: "Username" and "Password", each with a red asterisk indicating a required field. Below the "Password" field is a "Log in" button. To the right of the login section is a "Save the Date" box with the text "October 9-11, 2017 The Modern Honolulu and Hilton Hawaii Village and Resorts" and a link "Learn more about the conference". At the bottom right of the page are links for "Accessibility Help" and "Contact Us".

3. Enter a desired username along with your email address and first/last name, and select “Create new account” to sign up for an account.



4. Check your email for a message from Pac Rim and click on the embedded link.
5. Submit your proposal using the online application form: <http://www.pacrim.hawaii.edu/call-proposals-application-form> .

## Edit an Existing Submission

1. Point your web browser to: <http://www.pacrim.hawaii.edu/call-proposals-application-form> .
2. Login using your username and password.
3. In the green box near the top of the page, select "View your previous submissions." You should see a list of abstracts you've submitted listed by date.

The screenshot shows a web browser window with the URL [www.pacrim.hawaii.edu/call-proposals-application-form](http://www.pacrim.hawaii.edu/call-proposals-application-form). The page features a blue header with a yellow box containing the text "Pacific Rim International Conference on Disability and Diversity". A navigation menu includes links for Home, Accessibility Info, About the Conference, Call for Proposals, Registration, Conference Program, Hawaii Info, I Am A, Community, Constructions Topics, and Currents Topics. A green notification box states: "You are viewing this form as Trip Rems. Please click here if that's not you. You have already submitted this form. [View your previous submissions.](#)". Below this is a banner image of conference attendees. The main content area is titled "Call for Proposals Application Form" and includes a progress bar with steps: Start, Page 2, Page 3, Page 4, Page 5, and Complete. The "Presenter Information" section has a text input field with the value "Trip" and labels for "First Name" and "Last Name". A "Save the Date" box on the right specifies the dates "October 9-11, 2017" at "The Modern Honolulu and Hilton Hawaii Village and Resorts".

4. Select "Edit" to edit a submission, or "Delete" to remove a submission.

**Having problems submitting your abstract? Please contact [cdsweb@hawaii.edu](mailto:cdsweb@hawaii.edu).**